



Register of data controllers

Entry details

Organisation name : Brighter IT Solutions Ltd

Registration reference : ZA321865

Date registered : 28 February 2018

Registration expires : 27 February 2019

Organisation Address

9 Mansfield Road

Eastwood

Nottingham

NG16 3AR

Companies House registration number: 06705404

Customer enquiry contact details

Director

9 Mansfield Road

Eastwood

Nottingham

NG16 3AR

Email address: support@brighter.it

Nature of work description

Nature of work - IT support/Helpdesk

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Reasons/purposes for processing information

We process personal information to enable us to provide IT support and advice service, managing our own staff, maintaining our accounts and records and promoting our services.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- lifestyle and social circumstances
- education and employment details
- financial details
- goods and services provided

We also process sensitive classes of information that may include:

- racial and ethnic origin,
- physical or mental health details
- offences and alleged offences
- religious and similar beliefs

Who the information is processed about

We process personal information about:

- our employees
- customers and clients
- complainants, enquirers
- suppliers
- professional advisers and consultants

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- family, associates and representatives of the person whose personal data we are processing
- current past and prospective employers
- other companies in the same group
- suppliers
- service providers
- financial organisations
- employment and recruitment agencies
- professional advisers and consultants
- business associates
- educators and examining bodies

Consulting and advisory services

Information is processed for consultancy and advisory services that are offered. For this reason the information processed may include name, contact details, family details, financial details, and the goods and services provided. This information may be about customers and clients. Where necessary this information is shared with the data subject themselves, business associates and other professional advisers, current, past or prospective employers and service providers.

CCTV for crime prevention

CCTV is used for maintaining the security of property and premises and for preventing and investigating crime, it may also be used to monitor staff when carrying out work duties. For these reasons the information processed may include visual images, personal appearance and behaviours. This information may be about staff, customers and clients, offenders and suspected offenders, members of the public and those inside, entering or in the immediate vicinity of the area under surveillance. Where necessary or required this information is shared with the data subjects themselves, employees and agents, services providers, police forces, security organisations and persons making an enquiry.

Transfers

It may sometimes be necessary to transfer personal information overseas. When this is needed information may be transferred to countries or territories around the world. Any transfers made will be in full compliance with all aspects of the data protection act.

End of Report